

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 9, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Gary K. Scherer and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from July 2, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 9, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$178,665.55 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 9, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$11,241.24 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$8,000.00 – 801.6904.5218 – Premiums County Health Benefits – Auditor
TO
801.6904.5216 – COBRA Insurance County Health Benefits – Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: July 9th Agenda – No agenda items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 3 lot splits in the last week, 10 open applications currently.
- CDBG: Analysis of Impediments filed with the State
- Development Meeting

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 20 dogs. There were 7 visitors to the shelter last week and 4 volunteers.

In the Matter of
Report Provided by Mike Sherron:

The following is a summary of the report provided by Mike Sherron, EMA Director.

- This week Central Sector Meeting, Training on EM Track System, Fair Board Meeting, Drone Training with CFD HazMat 4 and OANG 52nd CST, Salt Creek Township Trustee Meeting and LEPC Meeting Cybersecurity assessment – Village of New Holland.
- Next week is the Homelessness Coalition Meeting, DART Class at BGSU and Fire Chiefs' Association Meeting.
- General Information
 - Run card project continuing
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - Dispatching for Pic-A-Fay Fire District – possible solution – pictures from radio propagation study.
 - Security and generator alarms have been installed at US-22 tower site.
 - Draft letter for Senator Brown and Senator Vance
 - Draft letter for Circleville Railroad Grade Separation Project
- EMA Projects
 - Futurity Orion Software – working with vendor to develop some enhanced capabilities and to make sure the system exports the information required by Ohio EMA for damage assessment.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – the mask project may not utilize all of the allotted grant funding. Considering other options to fully utilize the funds.

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Excess Radio Equipment: Working to distribute portable radios to departments who can use them for trade-in credit on new equipment. Working to get the out of service radios ready for electronics recycling.
- Replacement of ARES repeaters with County-owned equipment – getting quotes.
- Submitted Circleville PSAP documents for submission to Ohio 911 Program Office. Received additional documents from the Circleville PSAP and those have been forwarded to the state for review.
- Working with CDC of Ohio to develop an application for CDBG funding of storm shelters in our low to moderate income mobile home parks.
- Working to reconcile 800 MHz invoices from last year to make sure we collected all the money that was due.
- Working to reconcile EMA Dues invoices from last year to make sure we collected all the money that was due.
- Working with the Board of Elections to update their security plan for the November elections.
- Have begun planning for the Pumpkin Show. Tabletop Exercise August 22
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Old Recorder Room Network Status
- Meraki Network Config Change – Client Tracking
- SO – Leads Router Replacement
- ID Networks Demo July 16 and 17
- IT Staffing Changes
- Sheriff Requesting a ticketing system for Crusier Work Order Tickets. Rick is implementing a solution within MaintainX and will be administered by Cpt. Chris Hempstead. There is no additional cost for this expansion.
- Archive Social – SO - Captain Relli asking Prosecutor’s office for a decision.
- Vesta Go-Live – 7/31
- Moving SO to dot GOV.
- Continuing with Windows 11 upgrades

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim filed for the week. The Highway Garage has an employee injured on heavy equipment during training. There were no unemployment claims filed this week. BWC claims are at 4 for the year and fraudulent unemployment claims remain at 2 fraudulent and 3 legit claims for 2024.
- GovDeals: Developmental Disabilities is remodeling, and maintenance picked up all items (furniture, desks, office pods, tables and more) for auction plus two vehicles.
- One new hire packet was sent out last week (Common Pleas). A total of 59 new hire packets have been handed out in 2024 (15 above last year). The part-time custodial positions posted with no applicants and full-time custodial position posted with one applicant and one interview pending. Dog Shelter Kennel Attendant position posted with six applications received with three interviews pending. EMA Communications Technician Position re-posted with no applicants received.
- Maintenance:
 - In the process to sell SR 56 /Salem Road tower property. Working with the Auditor’s Office to get value of property. Still pending.
 - Repairing PCSO underground sprinkler valve and backflow. Previously approved and pending scheduling.
 - Roese Brothers – Courthouse, Engineer’s Office and Commissioners rear parking lot completed
 - Jensen’s Plumbing – Three Pickaway County Sheriff’s Office plumbing leaks approved two weeks ago. Repairs started and were delayed due to the holiday. Waiting on one valve.

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Courthouse Concrete wall (Magistrate's Basement Entrance) was approved November 2023. Repairs started yesterday, July 8th.

**In the Matter of
Executive Session:**

At 9:37 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gay Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:59 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Satisfaction of Mortgage for
Bruce A. and Trena E. Deibert:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Bruce A. and Trena E. Deibert, 271 Shadwell Drive, Circleville, Ohio 43113. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented pay raise spreadsheets for review. Revisit in a week or two.
- Mrs. Metzger discussed potential nominees for the Ag Hall of Fame.
- Flyer regarding County Offices meeting at Heritage Hall.

**In the Matter of
Sheriff's Office Report:**

The following is a summary of the report provided by Sheriff Matthew Hafey.

- Should start receiving some of the new cruisers back this week.
- A new Corrections Officer started this week.

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
2025 Pickaway County Tax Budget Hearing; and,
2025 Pickaway County General and Non-General/Special Revenue Tax Budgets Approved:

The Commissioners held a Public Hearing for the Pickaway County General Fund and Non-General/Special Revenue Fund Tax Budgets for 2025 as mandated by the Ohio Revised Code (ORC). Pursuant to ORC §5705.30, a Public Hearing Notice of the date, time, and location for the hearing was advertised in the *Circleville Herald*, dated July 6, 2024. No members of the public were in attendance for the Public Hearing.

The estimated revenue and expenditures were reviewed by the commissioners based on the submittals by county elected officials and department heads. With the estimated January 1, 2025, estimated 2025 General Fund revenue of \$28,185,164.00 and estimated General Fund expenses of \$26,317,516.67. Estimated 2025 Non-General Fund revenue of \$45,935,369.69 and Non-General estimated expenses of \$45,890,458.98.

Following the review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County 2025 General Fund and Non-General/Special Revenue Fund Tax Budgets as presented.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 10:32 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator and Marc Rogols, County Deputy Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:52 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending July 6, 2024.

A total of \$100 was reported collected as follows: \$30 in dog license; \$15 in dog license late penalty; \$30 in adoptions and \$25 in microchip fees.

Three (3) stray dogs were processed in; one (1) dog was adopted.

TUESDAY, JULY 9, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk